ConfWork An IFIP TC6 ConfTool

ConfWork Genesis

In 2003, TC6 decided to develop a tool to facilitate the task of an TC6 event organizer.

An TC6 event organizer may not have experience or expertise in URL registration, Web design and Web hosting and may not want to support the associated cost. TC6 has defined a generic Web and has developed a tool allowing an event organizer to customize this generic Web to its specific event ; workshop, seminar or conference.

The three basic functionalities in a event Web are

- the general information about the event including the call for papers and at the end the technical program
- the registration of the participants
- the management of the submitted papers and of the reviewing process.

For small event, it is possible to manage the paper submission and reviewing without a complex tool, and therefore TC6 has decided to have two versions of its tool;

ConfWork Version A will have only the two first basic functionalities

- the general information about the event including the call for papers and at the end the technical program
- the registration of the participants.

The procedure adopted for the participant registration take into account that the tool must be used in any country member of IFIP and must not therefore rely on the most advanced facilities of the e-commerce.

ConfWork Version B will have the three basic functionalities by integrating, into the IFIP developed tool, an existing tool for managing the paper submission and reviewing. In order to avoid the licensing problem, TC6 has decided to use a free tool and selected finally the well known and well documented ConfMan.

If an event organizer is familiar with another paper submission and reviewing tool, it is possible for him to used it along side the ConfWork Version A.

ConfWork Availability

ConfWorkVersion A is available today in beta test condition. The manual of the this version has already been tested and is available in pdf format <<u>andre.danthine@ulg.ac.be</u>>. [Chapter II may be skipped as the version is already installed and ready to be used after the steps 1 to 3 of the procedure].

Beta test condition means that if the event organizer faced a problem, he will be able to report it to the designer who will try to solve it.

Beta test condition means also that TC6 expects to received from the event organizer a final report about the usefulness of the tool as well as suggestions for improvement or extension.

ConfWorkVersion B will be available in beta test condition in a few months. Migration from Version A to Version B will be possible

- if the already used registration part remains in ConfWork

- if the registration part is entirely implemented in ConfMan

Procedure for the organizer of an IFIP TC6 event who want to use ConfWork

Step 1 : Fill the ERF (Event Report Form) and get it approved by the TC6 Chair <<u>spaniol@informatik.rwth-aachen.de</u>>.

Step 2 : Contact the IFIP TC6 Webmaster <<u>Herbert.Leitold@a-sit.at</u>> for an official URL for the event

Step 3 : When Steps 1 and 2 are completed, Andre Danthine will synchronize with Herbert Leitold and provide the access PW to the event organizer.

Every incident or misbehavior must be reported to <<u>laurent.melon@skynet.be</u>> with cc to <<u>andre.danthine@ulg.ac.be</u>>.

Last Step : After the event, a final report from the organizer about his opinion about ConfWork must be sent to <<u>andre.danthine@ulg.ac.be</u>> with cc to <<u>spaniol@informatik.rwth-aachen.de</u>>.