



The Patent Department is part of the global Ericsson Patent Organization and responsible for inventions originating in several European countries. We handle inventions in all stages from project support, application filing and prosecution, coordination of national filings up to oppositions, nullity actions, litigation and portfolio management as basis for the licensing of patents. Filings and prosecution are performed both internally and by external attorney firms. We work in close cooperation with other Ericsson patent units worldwide.

In our department we are looking for a

Student Helper (42926)

Main Tasks will be:

- Administrative support to the Patent Unit
- Working with the administrative part of inventions, especially doing electronic and paper storage

Requirements are:

- Excellent knowledge in German
- Good knowledge of English for the correspondence with internal colleagues
- Careful and accurate working habit with respect to administrative tasks
- Highly motivated, and willing to adapt to new work items
- Independent and proactive working style, good communicator and team worker

Qualifications

As a suitable candidate you are interested in administrative tasks, you are well organized, being familiar with all common office applications (Excel, Word, PowerPoint).

In addition you are eager to learn new things, including the patent processes. You are very pragmatic, openminded, people - and solution-oriented and you can work with little supervision. You have proven communication and team skills.

If you are interested in this position, please send **your application until September, 26th** to the address mentioned below or via e-mail. Your application should include a description of your field of study, your qualification, competence as well as your interest in the position.

Looking forward to meeting you!

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