

## Teaching Assistantships for international PhD Students

During the summer term 2009 (April to July 2009), the German Academic Exchange Service (DAAD) will fund

### **10 teaching assistantships at RWTH Aachen University**

for international PhD students with a monthly amount of 300 €. The selected teaching assistants will gain teaching experience and contribute to the internationalization of the academic programmes at RWTH Aachen University.

In order to be considered for a teaching assistantship, the PhD student's academic supervisor needs to submit an application to the International Office. The selected teaching assistants will be employed as academic assistants (*Werkvertrag*) at the institute. The total amount of 1.200 € will be refunded by the International Office. The teaching assistants will offer a course (2 hrs per week) during the summer term 2009 and will contribute to the network Doc.net.

The application has to include the following documents:

- form, filled in and signed (part 1 signed by the supervisor, part 2 by the PhD student)
- CV of the PhD student
- Abstract of the doctoral thesis
- Short description of the course to be offered by the teaching assistant (2 hrs per week)

**The applications must be submitted in written form by 15 March 2009** to:  
International Office, RWTH Aachen, attn Ms Dr. Brands  
([ulrike.brands@zhv.rwth-aachen.de](mailto:ulrike.brands@zhv.rwth-aachen.de), phone: 80 99677)

The teaching assistants will be selected by a commission.

January 2009

Application Form, Part 1 (to be filled in and signed by the academic supervisor)

An das  
Dezernat für Internationale Hochschulbeziehungen  
Abt. 2.2, z. Hd. Frau Dr. Brands

Eingangsstempel:

hier

### **Antrag auf ein Teaching Assistantship aus Mitteln des DAAD**

Sehr geehrte Damen und Herren,

hiermit beantrage ich ein Teaching Assistantship für Herrn/Frau

\_\_\_\_\_

Ich erkläre, dass Herr / Frau \_\_\_\_\_

im Fall der Auswahl vom April bis Juli 2009 an meinem Institut per Werkvertrag mit der Durchführung einer Lehrveranstaltung beauftragt wird. Die Vergütung beträgt insgesamt 1.200 € (= 300 € pro Monat). Dieser Betrag soll vom International Office umgebucht werden auf folgende Kostenstelle:

.....

Ansprechpartner/in hierfür ist (Name, Tel., E-mail):

.....

Aachen, den \_\_\_\_\_

Unterschrift \_\_\_\_\_

Institutsstempel

**Teaching Assistantship for international PhD students**

**Part 2: to be filled in and signed by the PhD student**

last name: ..... first name: .....

male  female, Date of birth..... nationality:.....

address:.....  
.....

phone: ..... email: .....

Title of the doctoral thesis:.....  
.....

Academic supervisor (name and institute):  
.....

Start of the PhD: ..... prospective end of the PhD: .....

funding during the PhD:  full scholarship  allowance  private funds

academic assistant (number of hours per week: \_\_\_\_\_)

The following documents are attached:

1. Curriculum Vitae
2. Abstract of the doctoral thesis
3. Short description of the course offered in the summer term

I declare my willingness to submit a report to the International Office by the end of the semester and to participate in the network Doc.net.

Aachen, Date ..... Signature.....